



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 30
AGENDA DATE: Thu 12/01/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement contract with TRUGREEN LANDCARE, Austin, TX, for landscaping services in an amount not to exceed \$103,420, with four 12-month extension options in an amount not to exceed \$103,420, for a total agreement amount not to exceed \$517,100.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$86,183.33 is available in the Fiscal Year 2005-2006 Approved Operating Budget of Austin Energy. Funding for the remaining two months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Austin Energy; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Karen Williams, Buyer II, (512) 322-6467

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Low bid meeting specifications of three bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This service agreement will provide supervision services, labor and equipment to perform comprehensive landscape services at four Austin Energy locations: St. Elmo Service Center, Kramer Lane Service Center Buildings C & D, Kramer Lane Service Center Building E and Energy Control Center. The contract requirements provide a consistent standard for landscaping, ground maintenance and irrigation services to ensure better landscape management. The Contractor will be responsible for providing and maintaining all equipment necessary for proper maintenance or each location.

MBE/WBE Solicited: 12/5

MBE/WBE Bid: 0/0



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**BID TABULATION
Landscaping Services
(6 Line Items)**

<u>VENDOR</u>	<u>TOTAL PRICE</u>
TRUGREEN LANDCARE AUSTIN, TX	\$103,420
*Biogardener Austin, TX	\$78,320
**GJT's Landscaping Austin, TX	\$76,275.00

A complete bid tabulation is available in the Purchasing Office.

*Vendor's compliance plan was deemed non-compliant after DSMBR's review because the vendor did not meet the goals or demonstrate Good Faith Efforts as required by the solicitation.

**Non-responsive. Vendor did not supply valid certificates with bid as required by the solicitation.

PRICE ANALYSIS

- a. Adequate competition.
- b. Twenty-Four notices were sent including twelve MBEs and five WBEs. Ten solicitations were issued. Three bids were received with no MBEs/WBEs responding.
- c. This is the first solicitation for these requirements at these facilities; therefore, there is no bid history available.
- d.

APPROVAL JUSTIFICATION

- a. Low bidder meeting specifications.
- b. The Electric Utility Department concurs with the recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.